

**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (TANDRIDGE)****DATE: 6 DECEMBER 2019****LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER****SUBJECT: HIGHWAYS FORWARD PROGRAMME 2020/21 – 2021/22****DIVISION: ALL TANDRIDGE****SUMMARY OF ISSUE:**

This report seeks approval of a programme of highway works for Tandridge funded from the Local Committee's delegated capital and revenue budgets.

**RECOMMENDATIONS:****The Local Committee (Tandridge) is asked to:**General

- (i) Note that the Local Committee's devolved highways budget for capital works in 2020/21, subject to approval by full Council on 10 December 2019, is £166,667.
- (ii) Agree that the devolved capital budget for highway works be used to progress both capital improvement schemes and capital maintenance schemes.
- (iii) Note that should there be any changes to the programme of highway works as set out in this report, a report will be taken to a future meeting of Tandridge Local Committee to inform members of the changes.

Capital Improvement Schemes (ITS)

- (iv) Agree that the capital improvement schemes allocation for Tandridge be used to progress the Integrated Transport Schemes (ITS) programme set out in Annex 1;
- (v) Authorise that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;
- (vi) Agree that the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed,

this will be reported back to the next formal meeting of the Local Committee for approval.

Capital Maintenance Schemes (LSR)

- (vii) Agree that the capital maintenance schemes allocation for Tandridge be divided equitably between County Councillors to carry out capital maintenance works in their divisions, and that the schemes to be progressed be agreed by divisional members in consultation with the Area Maintenance Engineer.

Revenue Maintenance

- (viii) Note that members will continue to receive a Member Local Highways Fund allocation of £7,500 per county member to address highway issues in their division; and
- (ix) Agree that the Member Local Highways Fund be managed by the Area Maintenance Engineer on behalf of and in consultation with members.

**REASONS FOR RECOMMENDATIONS:**

To agree a forward programme of highways works in Tandridge for 2020/21 – 2021/22, funded from the Local Committee's devolved budget.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Tandridge Local Committee receives a devolved budget for highway works in the district, comprising both capital and revenue allocations. The draft Highways Forward Programme for 2020/21 and 2021/22 for capital highways schemes was presented to the informal meeting of the Tandridge Local Committee on 1 November 2019.
- 1.2 Following this informal meeting a slight amendment has been made to the draft Highways Forward Programme, to take account of a slight decrease in the capital budget, following the introduction of a formula based approach to the allocation of this budget. This was introduced in the 2019/20 financial year and is expected to continue in the 2020/21 financial year. Further details on the formula are set out in section 1.4 below.
- 1.3 This report presents to the formal Local Committee, the proposed Highways Forward Programme for 2020/21 and 2021/22 for capital highway schemes, subject to approval of the Local Committee's devolved highways budget by full council on 10 December 2019.
- 1.4 **Capital:** The Local Committee's devolved highways budget for capital works is based on the Medium Term Financial Plan in 2020/21, with each Local Committee receiving £100,000 and a further amount based on a formula which includes factors such as road length and population. Therefore the Tandridge Local Committee's budget for capital works is £166,667. It is proposed that this capital budget will be split between ITS improvement schemes (£61,667) and capital maintenance schemes (£105,000). This is a slight decrease to the budget that was presented to the informal Local

Committee. It has meant that there is a decrease of £151 in the “Small safety and improvement schemes” allocation within the proposed Tandridge Integrated Transport Scheme Programme for 2020/21.

- 1.5 It is proposed that the capital maintenance budget of £105,000 will be divided equitably between County Members and that the schemes to be progressed will be identified by members in consultation with the Area Maintenance Engineer.
- 1.6 **Revenue:** Members will continue to receive an allocation of £7,500 per county member to address highway issues in their division.
- 1.7 Table 1 summarises the various funding streams together with the budgets for 2020/21. It also refers to the relevant parts of the report which set out how it is proposed to allocate this funding and the recommendations relating to each funding stream.

**Table 1 – Summary of Local Committee Funding Levels 2020/21 (subject to agreement by full Council on 10 December 2019)**

<b>Funding Stream</b>	<b>Level of Funding 2020/21</b>	<b>Relevant sections of report</b>	<b>Relevant recommendations</b>
Capital Improvement Schemes (ITS)	£61,667	Paras. 2.1 – 2.3 Annex 1	(i), (ii), (iii), (iv), (v), and (vi)
Capital Maintenance Schemes (LSR)	£105,000	Paras. 2.4-2.5	(ii), (iii) and (vii)
Revenue Member Local Highways Fund	£45,000	Para. 2.6	(iii), (viii) and (ix)
<b>Total</b>	<b>£211,667</b>		

- 1.8 In previous years the Local Committee agreed a series of delegated authorities and virements which enable the highways programme to be delivered in a flexible and timely manner. It is proposed that these arrangements are put in place again for 2020/21.
- 1.9 In addition to the Local Committee’s devolved budget, there are Countywide capital budgets which are used to fund major maintenance (Operation Horizon), surface treatment schemes, footway schemes, drainage works and safety barrier schemes.
- 1.10 Countywide revenue budgets are used to carry out both reactive and routine maintenance works. The local area team manages a centrally funded revenue budget to carry out drainage investigation and small repairs locally.

- 1.11 The Road Safety Team manages a small Countywide budget to implement small safety schemes which are prioritised by the collision savings they provide. They also hold a small budget for the maintenance of Vehicle Activated Signs and Wig Wag signs at school crossing patrol sites.
- 1.12 Contributions collected from developers through s106 agreements or Community Infrastructure Contributions (CIL) can be used to fund, either wholly or in part, highway improvement schemes which mitigate the impact of developments on the highway network.
- 1.13 This report sets out the proposed programme of highway works for Tandridge funded from the Local Committee's devolved capital and revenue budgets.

## **2. ANALYSIS:**

### **Capital Improvement Schemes (ITS)**

- 2.1 The capital improvement budget is used to carry out Integrated Transport Schemes (ITS) which aim to improve the highway network for all users, in line with the objectives set out in the Local Transport Plan. Subject to approval of the Local Committee's devolved highways budget by full council on 10 December 2019, it is assumed that the Local Committee's devolved budget for highways capital works is £166,667. It is proposed that £61,667 of the £166,667 devolved budget for highways capital works be used to progress capital improvement schemes (ITS). It is projected that the Local Committee budget for capital improvement schemes will be £36,363 in 2021/22, in line with the budgets set out in the 2018-21 Medium Term Financial Plan.
- 2.2 To improve the planning and delivery of ITS capital improvement schemes, a two year rolling programme has been developed. **Annex 1** sets out the suggested ITS forward programme for 2020/21- 2021/22. It should be noted that a small amount of funding has been allocated under the heading, "Small safety and improvement schemes (including signs, road markings and Stage 3 RSAs)". This will enable stage 3 road safety audits to be carried out on schemes that were constructed in the 2019/20 financial year, and to address any small improvement requests (such as a new sign or road marking), that arise during the 2020/21 financial year subject to approval by the Chairman, Vice-Chairman and relevant divisional member.
- 2.3 It is recommended that the allocation for ITS capital improvement schemes is used as set out in **Annex 1**. It is proposed that the Area Highway Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the schemes listed in **Annex 1**.

### **Capital Maintenance Schemes (LSR)**

- 2.4 The capital maintenance budget is used to carry out capital maintenance works including local structural repair (LSR) of roads and footways that would not score highly under the County's prioritisation process but the condition of which are of local concern.
- 2.5 It is proposed that £105,000 of the £166,667 devolved budget for highways capital works be used to progress capital maintenance schemes. It is

suggested that the capital maintenance budget is divided equitably between County Members, giving each member around £17,500 to spend in their division. This should be sufficient to progress either one larger scheme or two smaller schemes. It is proposed that the schemes to be progressed will be identified by the divisional members in consultation with the Area Maintenance Engineer.

### **Members Local Highway Fund**

2.6 Members will continue to receive an allocation of £7,500 per county member to address highway issues in their divisions. It is proposed that the Member Local Highways Fund be managed by the Tandridge Maintenance Engineer on Members' behalf.

### **3. OPTIONS:**

3.1 The Local Committee is being asked to approve a forward programme of highway works for Tandridge, as set out in this report.

### **4. CONSULTATIONS:**

4.1 The proposed programme of highway works for Tandridge has been developed in consultation with the Chairman, Vice-Chairman and members of the Local Committee.

4.2 Appropriate consultation will be carried out as part of the delivery of the works programme.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 The Local Committee's devolved highways budget for capital works in 2020/21, subject to approval by full council on 10 December 2019, is £166,667.

5.2 The Local Committee's devolved highways budget is used to fund works which are a priority to the local community. A number of virements are in place, or suggested, to enable the budget to be managed so that the programme can be delivered in a flexible and timely manner.

### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

### **7. LOCALISM:**

7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with the construction of any highway scheme.

<b>8. OTHER IMPLICATIONS:</b>
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Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

#### 8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

#### 8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

<b>9. CONCLUSION AND RECOMMENDATIONS:</b>
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9.1 The report sets out the proposed programme of highway works for Tandridge for 2020/21 – 2021/22, to be funded from the Local Committee's devolved capital and revenue budgets. It is recommended that the Local Committee agree the programme as set out in section 2 and Annex 1 of this report.

<b>10. WHAT HAPPENS NEXT:</b>
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10.1 Officers will progress schemes and deliver works for 2020/21, and will update Members at future meetings.

**Contact Officer:**

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**Consulted:**

The Chairman, Vice Chairman of the Local Committee and divisional members have been consulted on the proposed programme of highway works.

**Annexes:**

Annex 1: Integrated Transport Schemes Programme 2020/21 – 2021/22

**Sources/background papers:**

Medium Term Financial Plan 2018-2021

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